

Services

Creation

- ISSN and DOI
- Roles and functioning committees
- Editorial workflow
- Graphic design : logo, visual identity

Digital transition

- Publication templates
- Economic models
- Website structure and content
- Retroconversion of paper issues

Editorial quality

- Editorial quality criteria
- Transparency of editorial procedures
- Open Science policy
- Ethics charter

Legal aspects

- Journal legal statuses
- Author contracts
- Distribution licenses
- Image usage rights
- Title registration with the INPI

Platforms

- Assistance with applications, getting started on platforms
- OpenEdition, Centre Mersenne, Episciences, Persée, etc.

Structured editing

- Structuring and standardizing content
- Creating an article template
- Métopes, XML, LaTeX assistance

Referencing and visibility

- Indexing : Sudoc, Mirabel, HAL, DAOJ, OpenAlex, etc.
- Visibility in search engines

- Advice on communication

Training

- National certification training Spoc Quéro
- Organization of local courses
- Documentation and practical sheets